

Request for Proposals for Lawn Care Services
April 1, 2022 – March 30, 2023
Chadds Ford Township (CFT)
Delaware County, PA

Scope of Service:

To provide landscaping services as detailed in paragraph 1. Services Specifications, for Chadds Ford Township at the various properties listed below.

Property	Address	Estimated Area to be Mowed	Schedule
MUNICIPAL GROUNDS:			
Chadds Ford Township Municipal Building and Park Area	10 Ring Road	Less than 7 acres Municipal Building	Weekly
Mother Archie's Church Ruins	Corner of Ring and Bullock Roads	Less than ½ acre	Weekly
Heyburn Road Municipal Open Space Access	126 Ridge Road	Less than 2 acres	Bi-weekly
Painter's Folly	1421 Baltimore Pike	Less than 4 acres	Weekly
Baltimore Pike Property	1381 Baltimore Pike	2 acres	Bi-weekly
SEWAGE TREATMENT PLANTS:			
Evergreen Place Sewer Pump Station	3 Evergreen Place	Less than ¼ acre	Weekly
Ridings' Sewage Treatment Plant	98 Ridings Boulevard	Less than 1 acre	Weekly
Smithbridge Sewer Pump Station	1187A Smithbridge Road Chadds Ford, PA 19317	Less than 1 acre (primarily the access driveway, entrance and around pump station)	Weekly
Woodland Sewer Pump Station	22 Woodland Drive	Path only	Weekly
Chadds Ford Township Sewage Treatment Plant	20 Ring Road	Less than 1 Acre Sewage Treatment Plant	Weekly

1. Services Specifications
 - a. Grass to be cut routinely to maintain an average height of 2" – 3."
 - b. Clippings to be blown off driveways/walkways and removed.
 - c. April, July and November seasonal clean ups to include shrub pruning; maintenance of all landscaping beds; removal of leaves, weeds and vines (to be trimmed away from buildings, porches/decks) with all debris to be removed at:
 - i. Municipal Building and Park, 10 Ring Road
 - ii. Painter's Folly, 1421 Baltimore Pike, and
 - iii. Mother Archie's, Ring and Bullock Roads
 - d. Mulching and application of Preen or similar product to all beds in April with triple shredded black mulch
 - i. Municipal Building and Park, 10 Ring Road and
 - ii. Painter's Folly, 1421 Baltimore Pike
 - e. Spring and fall application of weed and feed
 - i. Municipal Building and Park, 10 Ring Road
 - ii. Painter's Folly, 1421 Baltimore Pike, and
 - iii. Mother Archie's, Ring and Bullock Roads
2. Timing of Services
 - a. April 30th thru October 31st primary lawn care months, weekly or bi-weekly as indicated
 - b. November 1st thru April 29th as needed, depending on weather, after Township approval
3. Proposal Requirements:
 - a. **All applicants must submit annual verification of coverage for \$1,000,000 General Liability and Workmen's Compensation coverage with Chadds Ford Township listed as additional insured.**
 - b. All applicants must fill out the enclosed Bid Proposal Form (see pages 3 & 4) and return it with their proposal.
 - c. All proposals must be received by Friday, March 25, 2022 by Noon. It is suggested that proposals be hand-delivered to ensure delivery. Bids may be submitted via email to mgr@chaddsfordpa.gov.
 - d. **All applicants must list for three (3) references with contact information.**
4. Additional Terms:
 - a. Separate invoices for the Township and Sewer Authority are required for all work performed.
 - b. The Township expects suggestions from the contractor regarding additional steps necessary to maintain the grounds in good condition. Such suggestions will be considered/approved on an individual basis.
 - c. The Township reserves the right to reject any proposal as well as request additional qualifications from accepted bids.
 - d. All contract awards are approved by the Board of Supervisors at public meetings. Applicants will be advised of the decision.
 - e. All questions can be directed to Maryann D. Furlong, Township Manager at 610-388-8800 ext. 104 or email Mgr@ChaddsFordPA.Gov.
 - f. Length of Contract – Said agreement shall be for a period of one year beginning April 1, 2022 and terminating March 30, 2023. The contractor and Chadds Ford Township may agree to a renewal of said Contract for a period of two additional single year periods ending March 30, 2024 and March 30, 2025. Contractor, prior to April 1, 2023, may request an adjustment of rates charged, but said adjustments shall not exceed the Consumer Price Index (CPI) Inflation Factor in effect during that calendar year as measured in the Philadelphia region and said increase must be approved by the Board of Supervisors.

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All applicants must fill out the form below for pricing of lawn care and maintenance at each property. This form must be signed and dated and returned with your written proposal to the Township for work to be performed April 1, 2022 – March 30, 2023.

Property	Address	Estimated Acres to be Mowed	Cost Per Cut	Number of Cuts/Season	Sub-Total
MUNICIPAL GROUNDS:					
Chadds Ford Township Municipal Building and Park	10 Ring Road	Less than 7 acres Municipal Building	\$ _____	_____	\$ _____
Mother Archie's Church Ruins	Corner of Ring and Bullock Roads	Less than ½ acre	_____	_____	\$ _____
Painter's Folly	1421 Baltimore Pike	Less than 4 acres	\$ _____	_____	\$ _____
Baltimore Pike Property	1381 Baltimore Pike	2 acres	\$ _____	_____	\$ _____
SUB-TOTAL for Municipal Grounds:					\$ _____
SEWAGE TREATMENT PLANTS:					
Evergreen Place Sewer Pump Station	3 Evergreen Place	Less than ¼ acre	\$ _____	_____	\$ _____
Ridings Sewage Treatment Plant	98 Ridings Boulevard Chadds Ford, PA 19317	Less than 1 acre	\$ _____	_____	\$ _____
Smithbridge Sewer Pump Station	1187A Smithbridge Road	Less than 1 acre (primarily the access driveway, entrance and around pump station)	\$ _____	_____	\$ _____
Woodland Sewer Pump Station	22 Woodland Drive	Path only	\$ _____	_____	\$ _____
Chadds Ford Township Sewage Treatment Plant	20 Ring Road	Less than 1 Acre Sewage Treatment Plant	\$ _____	_____	\$ _____
SUB-TOTAL for Sewer Treatment Plants:					\$ _____
GRAND TOTAL					\$ _____

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Other Work	Cost Per Job
April & July Mulching & Clean up	
Township, 10 Ring Road	\$
Painter's Folly, 1421 Baltimore Pike	\$
Mother Archie's Church Ruins	\$
SUB-TOTAL	\$
November Clean Up	
Township Building, 10 Ring Road	\$
Painter's Folly, 1421 Baltimore Pike	\$
Mother Archie's Church Ruins	\$
SUB-TOTAL	\$
GRAND TOTAL \$	
All Other Work	Price Per Hour/ Per Person
Hourly Rate for Additional Work Requested/Approved by Township	\$

COMPANY NAME

CONTACT NAME

COMPANY ADDRESS LINE 1

CONTACT PHONE 1

COMPANY ADDRESS LINE 2

CONTACT EMAIL

SIGNATURE

DATE

SIGNATURE

DATE

RESPONSES DUE BY FRIDAY, March 25, 2022 by NOON